

90 DAY IMPROVEMENT PLAN

FOR TEAMS

Team Priority Alignment

Integrating priorities for all team members to maximize team efficiency

What to Expect

Without guidance, employees can fall into a trap of shifting their priorities with each incoming DM or email. This 90-day team integration plan sets the foundation for the top team priorities and provides clear leadership approved direction for areas to accommodate priority flexibility vs. locking in areas that must always remain areas of most important resource focus. Priority identification will start at the team level but will also cascade down into specific priorities for each team member & help them understand how their own priorities help the team be successful.

OUTCOMES:

- Team and individual priorities are formally identified, documented, and shared
- Check-in process for the team to revisit and revise priorities on a quarterly basis
- All team members can clearly articulate their priorities and track progress on priority completion

FOCUS:
team
effectiveness

CPL Deliverables

- Facilitation of team prioritization sessions
- Formalized priority reports for each team member
- Priority monitoring and adapting process for team self-management in the future

Client Time Commitments

- Team Leaders – 7-10 hours of total time during 90-day cycle
- Team Members – 4-5 hours of total time during 90-day cycle

90 Day Improvement Plan



Identifying Leadership
Priorities



Identifying Team
Priorities



Customizing Individual
Employee Priorities



On-Going Priority
Evolution Process

Get started today. Call 303-917-8704 or email kgiffin@corporatepathleadership.com.